

Whitingham Free Public Library

Minutes for Trustees Meeting: September 7th, 2011

Present: Aysha Peltz, Wanda Walkowiak, Kristine Sweeter, Kris Berberian

Called to order: 6:12PM

Librarian's Report: Verbal report provided. Expenditure Report was reviewed for the new fiscal year. A request was made to add percentage of monthly spending to the report. Kristine will inquire regarding this change.

Circulation statistics were reviewed, as well as, a summarization of the direct mailing fundraiser was provided. A total of \$3,463.00 was collected to date. A request was made to obtain the total cost of this direct mailing. Kristine will provide the exact cost at the next meeting. Ideas were discussed on how the monies should be appropriated and further review is warranted.

Chair's Report: Minutes were approved July 2011.

Kristine reported that she will prepare the budget and have this ready for the Board to review for the October meeting.

Aysha will write a letter to Halifax requesting last March's appropriation, due Oct. 1st.

The FOWL group was contacted by Kristine regarding the Columbus Day book sale and was informed that they would not be able to coordinate this event this year. It was brought to the Board for discussion and unanimously voted to pass on coordinating this event, primarily due to time constraints at this time and to lack of advance notice. The Chair will contact the FOWL group regarding their status.

Meeting adjourned: 7:00PM

Next Meeting: October 5, 2011 at 6:00PM

Respectfully submitted,

Wanda Walkowiak
Secretary