

**Whitingham Free Public Library**

**Minutes for Trustees Meeting, October 14, 2010**

**Present:** Aysha Peltz, Joy Powell, Rachel Kidder, Wanda Walkowiak, Betsy McKinley, Kristine Sweeter.

The meeting was called to order at 6:05 pm.

**Secretary's Report:** Minutes for the September 9, 2010 meeting were accepted.

**Chair's Report:** Aysha presented a response to Wanda's recent letter to the trustees regarding the unemployment compensation hearing and decision discussed at the last meeting. After a brief discussion, all trustees signed the response and agreed to close the topic. Both letters are on file.

**Unfinished Business:** Some policy issues were discussed and revisions agreed on. Kristine will finalize these for formal approval at the November meeting. These include the Volunteers policy, parental approval for children's cards, electronics use, library closing policy and a behavior policy.

**Librarian's Report:** Copy attached. Trustees will help with inventory on the evening of October 29<sup>th</sup>. Aysha will write a letter to the town's bookkeeper requesting two new accounts to cover unemployment compensation and legal fees, and a letter to Halifax asking for payment of their appropriation. The Librarian and a trustee will need to attend a Halifax selectboard meeting to make this request.

**New Business:**

The Trustees voted unanimously to keep the Library open on Veteran's Day.

A motion was made and seconded to add one trustee to the board to represent Halifax. After a brief discussion the motion was unanimously approved.

Kristine suggested that the trustees review and be prepared to vote on the Library's Town Report page, the budget and the Librarian's evaluation at the November meeting.

The next meeting will be on November 11, 2010.

Respectfully submitted,

Secretary